

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

4424

January 8, 2018
6 p.m.

Neptune City School District
Woodrow Wilson School

**REORGANIZATION MEETING
MINUTES**

I. CALL TO ORDER - Mr. Folk

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. FLAG SALUTE - Dr. Mercora

III. OATH OF NEW BOARD MEMBERS - Mr. Folk

I hereby certify that at the Annual School District Election held on November 7, 2017 the voters of the Borough of Neptune City did elect Michelle Lewis, David Whalen, Jr., and Anthony Susino to be members of the Neptune City Board of Education for a period of three year full terms and Madeline Tallman as a member of the Neptune City Board of Education for a two year unexpired term.

IV. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> A </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> A </u>

Others Present

Dr. Mercora X Mr. Folk X

V. ELECTION OF OFFICERS

- A. Election of President of the Board of Education
Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

C. Oppegaard . nominated by M. Lewis
_____ . seconded by A. Lopez

Consent of the Nominees:

Board Secretary asks for the consent of the nominees:

“Do you Mrs. Oppegaard consent to having your name placed in nomination for the office of Board President?”

Mrs. Oppegaard *responded “affirmative”.*

Closing of the Nominations

Request the nominations be closed.

Motion: M. Smith Second: C. Mordaunt

Mrs. Oppegaard X Mr. Lopez X Mr. Wescott X

Mr. Susino A Ms. Mordaunt X Mr. Whalen X

Mrs. Lewis X Mrs Smith X Miss Tallman A

Vote on the Nominations

Resolve that C. Oppegaard having been properly nominated, be elected as President of the Neptune City Board of Education for the 2018 school year.

Motion: B. Wescott Second: M. Lewis

Mrs. Oppegaard X Mr. Lopez X Mr. Wescott X

Mr. Susino A Ms. Mordaunt X Mr. Whalen X

Mrs. Lewis X Mrs Smith X Miss Tallman A

PRESENTATION OF THE GAVEL TO THE PRESIDENT

- B. Election of Vice President of the Board of Education
Board President presides from here on.

Nominating Motions:

M. Lewis nominated by A. Lopez

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you M. Lewis consent to having your name placed in nomination for the office of Board Vice President?”

M. Lewis responded “affirmative”.

Closing of the Nominations

Request the nominations be closed.

Motion: M Smith Second: D. Whalen

Mrs. Oppegaard X Mr. Lopez X Mr. Wescott X

Mr. Susino A Ms. Mordaunt X Mr. Whalen X

Mrs. Lewis X Mrs Smith X Miss Tallman A

Vote on the Nominations

Resolve that M. Lewis having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the 2018 school year.

Motion: C. Mordaunt Second: B.Wescott

Mrs. Oppegaard X Mr. Lopez X Mr. Wescott X

Mr. Susino A Ms. Mordaunt X Mr. Whalen X

Mrs. Lewis X Mrs Smith X Miss Tallman A

VI. PRESENTATIONS

None

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

VIII. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of the Board of Education Agenda Format

**NEPTUNE CITY BOARD OF EDUCATION
AGENDA FORMAT FOR REGULAR MEETINGS**

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
- II. ROLL CALL
- III. SALUTE TO THE FLAG
- IV. PRESENTATIONS
- V. PUBLIC FORUM ON AGENDA ITEMS
- VI. MINUTES
- VII. ADMINISTRATION
 - A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)
 - B. CORRESPONDENCE (Document B)
- VIII. PRESIDENT'S AND COMMITTEES REPORTS
- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT
- X. OLD BUSINESS
- XI. NEW BUSINESS
- XII. PUBLIC FORUM (See note below)
- XIII. MOTION TO ADJOURN

Note: No formal action is taken at work sessions. Public participation is limited to items on the agenda. Formal action is limited to regular and special meetings, at which time the public may participate.

Motion:	<u> M. Lewis </u>	Second:	<u> M. Smith </u>		
Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> A </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> A </u>

2. Request approval of Open Public Meetings Act - Establish Meeting Dates, Time and Place

RESOLVED that the Neptune City Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held at Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey, at 6 p.m. as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Superintendent and Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Asbury Park Press and The Coaster as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Neptune City Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings.

- a. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- b. The presentation shall be a brief as possible but no more than three (3) minutes per individual.
- c. The Board vests in its president , or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

**Borough of Neptune City
Board of Education
2018
Annual Meeting Notice**

Notice is hereby given that pursuant to the Open Public Meetings Law, P.L. 1975, C.231, the Neptune City Board of Education does hereby announce the following schedule of meetings for 2018. All meetings will be held at the Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey.

Thursday	January 25	6:00 P.M.	Business Meeting
Thursday	February 22	6:00 P.M.	Business Meeting
Thursday	March 22	6:00 P.M.	Business Meeting
Thursday	April 26	6:00 P.M.	Business Meeting
Thursday	May 24	6:00 P.M.	Business Meeting
Thursday	June 21	6:00 P.M.	Business Meeting
Thursday	July 26	6:00 P.M.	Business Meeting
Thursday	August 23	6:00 P.M.	Business Meeting
Thursday	September 27	6:00 P.M.	Business Meeting
Thursday	October 18	6:00 P.M.	Business Meeting
Thursday	November 29	6:00 P.M.	Business Meeting
Thursday	December 20	6:00 P.M.	Business Meeting

William Folk
Business Administrator/Board Secretary
Adopted January 8, 2018

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

Motion: C. Mordaunt Second: D. Whalen

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> A </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> A </u>

3. Request approval of Board of Education Committees to include Curriculum and Instruction, Finance and Operations, and Human Resources. In addition, to authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Boards Association.

Motion: M. Smith Second: M. Lewis

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> A </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> A </u>

4. Request approval of the Code of Ethics

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Neptune City Board of Education

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Motion: A. Lopez Second: M. Smith

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
Mr. Susino	<u>A</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
Mrs. Lewis	<u>X</u>	Mrs Smith	<u>X</u>	Miss Tallman	<u>A</u>

5. Request approval for the adoption of all existing Board Policies and Procedures

Motion: M. Lewis Second: C. Mordaunt

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
Mr. Susino	<u>A</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
Mrs. Lewis	<u>X</u>	Mrs Smith	<u>X</u>	Miss Tallman	<u>A</u>

IX. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

X. MOTION TO ADJOURN

Motion: M. Smith Second: D. Whalen

Time: 6:25 p.m.